

# Friends of Maud School Parent Council

## Minutes

### AGM

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## Wednesday 7th September 2016

John Curno (Chair), Louise Cran (Treasurer), Louise Gorley (Secretary), Jennifer Gray, Cat Anderson, Rebecca Cassie, Abbie Nicholson, Kevin Hammond, Miss Park, Mrs Moir, Mrs Steel, Miss Ovens, Miss Portsmouth, Miss White.

### **1. Welcome**

John welcomed everyone, especially anyone new.

### **2. Apologies**

Lynne Adams, Louise Catto, Veronica Thomson, Anne-Marie Wright, Katie Fordyce, Rachael Smith, Kath O'Connor, Karen Enderle, Yvonne O'Neil, Rhea Westmacott, Kenneth Westmacott (vice-chair), Mrs McCue

### **3. Minutes from previous AGM**

Louise Gorley read out the minutes from the previous AGM

#### **a. Outstanding Actions**

No outstanding actions

#### **b. Approval**

Miss White approved the minutes, seconded by Louise Cran

### **4. Head Teachers Report**

The school session has started with an increased roll – 110 pupils, including 15 new P1 pupils. We welcome two new teachers to our school, Miss Park teaching in P2/3 and Miss Ovens teaching in P6/7, both of these members of staff teach 4 days a week with a day allocated to professional development. Therefore, Mrs McCue teaches their classes 1 day per week.

Our classes are:

P1/2 – Miss Portsmouth

P2/3 – Miss Park

P3/4 – Miss White

P5/6 – Mrs Moir

P6/7 – Miss Ovens

We have a slight increase in our allocation of Pupil Support Assistants this year – 66 hours. These hours are used for supporting pupils in class with an increased focus this year on supporting and challenging our more able pupils, first aid, lunch and playground duties. You may also have noticed that we've used some of this time to have a PSA in the playground in the morning from 8:45am, but apart from children transported by bus, parents are still responsible for their children up until the 9am bell. We also announce the appointment of a new PSA, Mr Donaldson, who starts with us tomorrow.

We are currently without a school administrator, apart from Wednesdays, so ask that you be patient if phoning or calling as our focus is very much on working in classes and with the children.

### **Visiting Specialists**

This term we have:

PE/Science – Miss Hill

French – Mrs O'Sullivan-Lynch

Kodaly Singing – Mr McArthur

Expressive Arts - Mr Ralph

Visiting specialists take classes to allow teachers to have their allocation of non class contact time per week

### **School Improvement Priorities**

This year, our improvement priorities are:

Curricular Frameworks

1+2 Languages

Rights Respecting Schools

Raising attainment

New approaches to reporting – family learning

### **School Budgets**

Budgets continue to be operated in line with Authority guidelines and the school was recently audited.

### **Finally**

Our school vision, developed over a year ago in conjunction with parents, pupils and staff remains for Maud School to be 'A place where we all work together to be the best we can be.' We continue to want the best for your children and our focus is on attainment and achievement of all. We look forward to working together with you again this session and actively encourage you to contact us directly if you have any queries or concerns so that we can work together to address them.

### **5. Treasurers Report**

The current bank balance stands at £2,843.64.

We've had another successful fundraising year this year as follows:-

- Coffee Evening made a profit of £1,704.63
- Burns Ceilidh made a profit of £77.87
- Lucky Squares to win a Theatre Voucher made a profit of £619.00
- Chocolate Stall at the Maud Christmas Fayre made a profit of £97.00
- Organised Mum's calendars and diaries made a profit of £153.74
- School Disco takings were £120

Likely expenditure up until the end of the year:-

£40 -> Kenny for the AGM cheese and wine expenses

£50 -> Organised Mum's fundraising pack

£20 -> Aberdeenshire Council for our lottery renewal

£60 -> Cash float for the Christmas Fayre + cost of tables

£440 -> Christmas Presents (£4 budget per child, 110 children)

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£610

**Current bank balance less this expenditure = £2,233.64**

Donating £2000 to the school was discussed, it was decided that the Parent Council would price up the cost of blackout curtains / blinds for Mrs Moirs classroom to see if we could supply them cheaper than the school suppliers. If we could, then we will & then transfer the residue from the £2000.

### **Election of New Committee for 2016 - 2017**

**Chair** - John Curno - nominated by Louise Cran & seconded by Jennifer Gray

**Vice-chair** - John Curno asked Louise Cran if Kenny Westmacott wanted to stand again, he had left no instructions, but Louise felt he would like to continue as Vice Chair, Louise would ask & it would be confirmed at the next meeting.

**Treasurer** - Louise Cran - nominated by John Curno & seconded by Abbie Nicholson

**Secretary** - Louise Gorley- nominated by John Curno & seconded by Abbie Nicholson

**Fundraisers** – Abbie Nicholson & Rebecca Cassie nominated by John Curno & seconded by

Louise Gorley.

**Teachers Rep** - it was decided the roles would be shared by all teachers

**Ordinary Members:**

Jennifer Gray, Cat Anderson, Kevin Hammond, Kath O'Connor

It was assumed the apologies ( Lynne Adams, Louise Catto, Veronica Thomson, Anne-Marie Wright, Katie Fordyce, Rachael Smith, Karen Enderle, Yvonne O'Neil, Rhea Westmacott ) would be ordinary members unless they tell the committee otherwise

## **7. Fundraising**

It was agreed to do;

Xmas Fayre Saturday 19<sup>th</sup> November 2016 - Chocolate Tombola

Lucky squares - Theatre Tickets

Organised mums

School discos

Burns supper in January (date to be confirmed)

Coffee Evening in May

It was agreed to discuss further fundraising ideas & opportunities at the next meeting

## **8. AOB**

Nothing was discussed

## **9. Date of Next Meeting**

Wednesday 26<sup>th</sup> October 2016 at 6.30pm - All Parents / Carers Welcome to Attend