

Friends of Maud School Parent Council

Minutes

AGM

Wednesday 9th September 2015

John Curno (Chair), Louise Cran (Treasurer), Kath O'Connor (Secretary), Louise Bisset, Sonia Will, Jennifer Gray, Karen Enderle, Helen Ritchie, Carol Fleming, Kenneth Westmacott
Gaynor Steel, Lynne McCue, Heather Portsmouth, Wendy Moir, Tracy White

1. Welcome

John welcomed everyone, especially anyone new.

2. Apologies

Lynne Adams, Louise Catto, Veronica Thomson, Cat Anderson, Anne-Marie Wright, Louise Muir, Katie Fordyce, Sian Sturdy, Mrs McManus

3. Minutes from previous AGM

Kath O'Connor read out the minutes from the previous AGM

a. Outstanding Actions

Sports bibs had been donated by Carol Fleming with money made from the Disco's she organised. They are with the school.

b. Approval

Carol Fleming approved the minutes, seconded by Karen Enderle.

4. Head Teachers Report

School session started with 104 pupils with all continuing to settle in well.

We are back to 5 classes with two new teachers – Miss Portsmouth and Mrs McManus (both teaching 4 days with one day allocated to professional development. We welcome back Miss Hill, who is covering these days.)

Classes are

P1	Mrs McManus
P1/2	Miss White
P3/4	Miss Portsmouth
P4/5	Mrs Moir
P6/7	Mrs McCue

We also have 56.25 Pupil Support hours this term, with PSA's role focussing on supporting pupils in class, in the playground and administering first aid where necessary.

Our Visiting Specialists this term are Mr Walker (PE), Mrs O'Sullivan-Lynch (French), Miss Gibb (Science), Mr Park (Music), Mr Ralph and Kodaly Singing. They allow teachers their allocation of non class contact time.

School Improvement Priorities - this year, our improvement priorities are Attainment and Achievement, House points/Behaviour system, Curriculum Design, Active Literacy, Maths/Numeracy, Rights Respecting Schools and Modern Languages.

School budgets continue to operate in line with Authority guidelines and the school was audited in term 4 of last session.

Our school vision is for Maud School to be 'A place where we all work together to be the best we can be.' In this respect, we look forward to working in partnership with our pupils, parents and carers again this session and to bring out the best in all of the pupils under our care. We thank you all for supporting the school in many ways over the past session and look forward to another productive school year.

5. Treasurers Report

The current bank balance stands at £3,281.99, with £120 unpresented cheques means funds stand at £3,161.99.

Funds raised, less any expenses incurred, for the last session were:

Lucky Squares (Theatre Voucher)	£ 230.05
Children's Hamper	£ 307.40
Chocolate Stall (Xmas Fayre)	£ 122.10
Burns Super	£ 307.20
Coffee Evening (banked by School)	£1,675.12

Expected expenses in the lead up to Christmas

£ 20.00	Renewal of lotteries registration with Aberdeenshire Council
£100.00	Theatre Voucher
£ 40.00	Float for stall at Xmas Fayre
£416.00	Christmas Gifts (104 pupils at £4 each)

This leaves £2,585.99 available to donate to the school. It was decided to discuss the school's wish list and fundraising before voting on how much to donate.

6. School Wish List

School had prepared a list of items which they needed for the P1 and P1/2 class. Due to it being a large intake, they were in desperate need of the following items:

Storage Units, Sand Trays, Water Trays, Carpets, Painting Easels and Outdoor Items.

It was discussed about purchasing these through the parent council but it was decided that due to safety, they were best purchased through the school's supplier.

School will also inform the Parent Council what is purchased, either at the meetings or in the newsletter, to ensure this is passed on to parents.

7. Fundraising

It was suggested that some targeted fundraising might encourage donations. For example, collecting for new books, or construction toys etc. It was thought this was worth trying.

Tracy White suggested a charity day for each class. It would mean the days spread throughout the year and would encourage them think about ideas and take ownership. It was agreed this would be a good idea.

Other suggestions were:

- Book Day – Dress up as a character, sell cakes etc. Louise Bisset explained that this had worked well in the school her children were at before moving to Maud.
- Coin Picture or Trail
- Own clothes day once a term
- Tea Towel or Bag designed and sold by the children

It was agreed to do:

- Chocolate stall at the Xmas Fayre (21st November) and Louise would book a table and Kath would do a note for donations would go out before the October Holidays
- Theatre Tickets

Organised Mum's was discussed as it was thought not much money was generated. It was agreed to discuss this with previous parents who had run it to see the viability of the Parent Council taking this on again this session.

It was agreed that the Parent Council would donate £2,500.00 to school. (A cheque was handed over after the meeting.)

8. Election of New Committee for 2015 - 2016

Chair	John Curno	- agreed to remain as chair and was seconded by Carol Fleming
Vice-chair	Kenneth Westmacott	- nominated by Carol Fleming and seconded by Kath O'Connor
Treasurer	Louise Cran	- nominated by Kath O'Connor and seconded by Carol Fleming
Secretary	Kath O'Connor	- nominated by Louise Cran and seconded by John Curno

Teachers Rep - Miss White and Mrs Moir agreed to share the role

Co-opted members

- Kath O'Connor will ask at Maud and Savoch Church

Ordinary Members:

Louise Bisset, Sonia Will, Jennifer Gray, Karen Enderle, Helen Ritchie, Carol Fleming

It was assumed the apologies would be ordinary members unless they tell the committee otherwise.

9. AOB

- Football – Veronica had passed on an update via Kath O'Connor. (It was agreed to add football to the agenda for each meeting.)
 - Wood, chalk board paint and chalk are all ordered and on their way
 - Outdoor Connect 4 should be with Veronica very soon
 - Footballs are in her shed
 - The offer of netball kits is still there if the school can get a coach. Helen Ritchie asked if this was likely and Lynne McCue confirmed they had had lots of interest. School will keep football informed.
- At a meeting earlier in the day, it was asked if the meetings were always Wednesday and could they be during the day. A pole the year before had indicated Wednesday was the preferred day, also a majority of the office bearers can only make Wednesdays. It was thought a meeting during the day might limit those who could attend especially the teachers.
- Kenneth Westmacott asked about the website. It is currently out of date and school explained they no longer have in house expertise, however there was no requirement to have a website. It was confirmed that the website can be maintained externally from school. Kenneth offered to take this on and it was agreed to put this on the agenda of the next meeting. School will think about what they would like on it.
- The house points were summarised and school noted the request for a summary sheet to be issued for parents who could not attend the meeting
- Carol Fleming encouraged parents to complete the Road to Rio books (Active Aberdeenshire) for any activity their children do and ensure they are in school by the term end dates detailed in the books. This ensures the school are in with a chance of winning prizes.

10. Date for next meeting

Wednesday 28th October 2015, 6.30pm